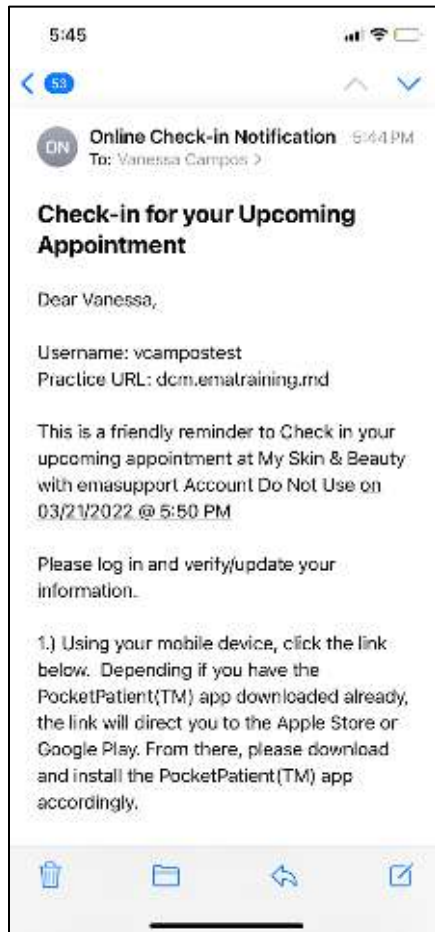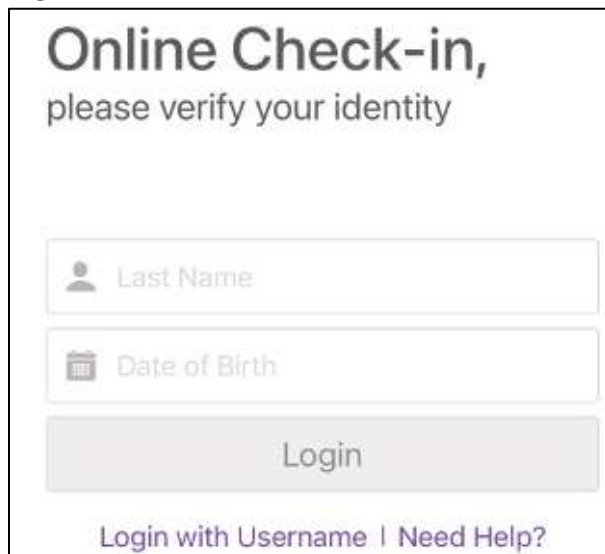# Online Check-In Process

You will receive an email message from your office to complete your online check-in for your upcoming appointment.

Start Online Check-In

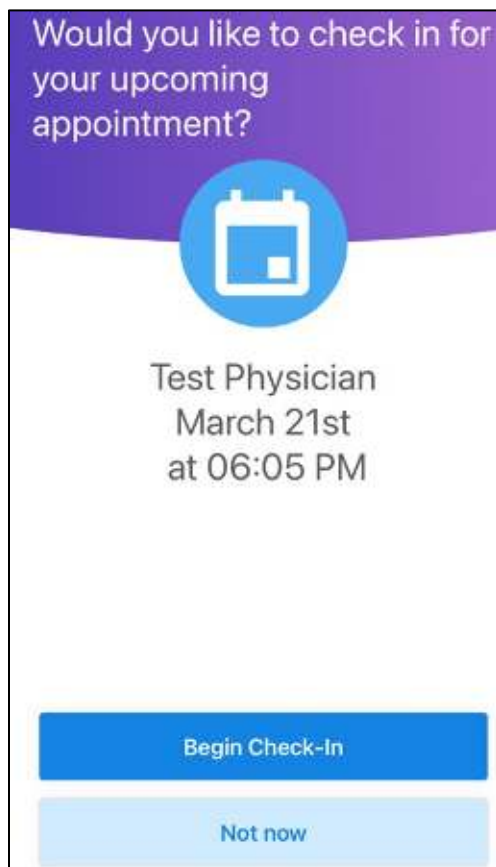1. Download the **Pocket Patient app** on your mobile device.

2. Click the link in the SMS text or the email you have received. Enter Last Name and Date of Birth and select **Login**.

3. Click Get Started.

4. A pop-up will present asking to check in for the upcoming appointment. Select **Begin Check-In** to initiate this process.

5. Selecting **Not now,** you will have the ability to initiate the process at a later time by tapping Online Check-in for Appointment from the Home Screen.
6. First verify your demographic information on file. If the information is correct, please select **Yes** and then **Next**. If the information is incorrect, select **No** and a disclaimer will state that after you complete the check-in process to please notify the practice to update your demographic information.

7. Next, you will verify the insurance information on file. If the information is correct, Select **Yes** and then **Next**.

8. If the information is incorrect, Select No and a disclaimer will state that after the patient completes the check-in process please notify the practice to update your insurance information.

Review and Sign Waivers

1. After verifying your demographic and insurance information, you will be brought to the consent screen which will allow you to sign any waiver that has been designated by the practice. You will select Sign next to the corresponding wavier.
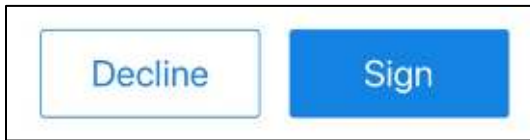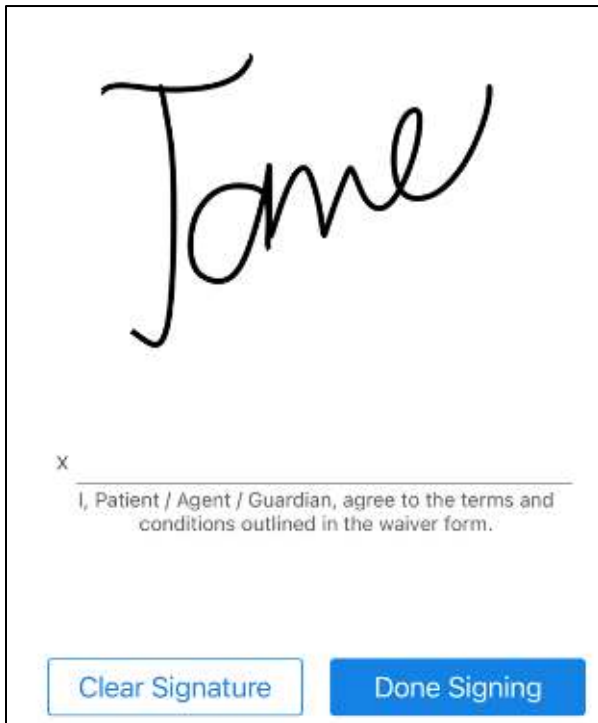

2. You can review the waiver and select **Sign** when ready to sign the form.

3. Once you are complete signing the form, select **Done Signing**

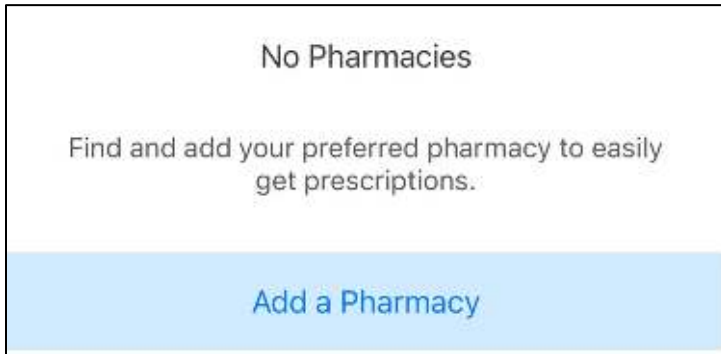4. A confirmation of the signed waiver will display and you can select **Next**.

COVID 19 Waiver
Status: Signed on 03/21/2022 at 6:12 PM ✓

Financial Waiver
Status: Signed on 03/21/2022 at 6:12 PM ✓

5. You will then select your preferred pharmacy by tapping **Add a Pharmacy**.

No Pharmacies

Find and add your preferred pharmacy to easily get prescriptions.

Add a Pharmacy

Update Medical Information

1. After signing any waivers designated by the practice, you will be brought to your medical health section to enter and/or update your Past Medical History, Specialty-Specific History, Medications, Allergies, and Social History.

Please make sure your medical information is up to date.

Reviewing Medical Information now will help save you time for your appointment

Review Medical Information

2. You must complete all sections before the **Done** option becomes available.

Complete Check-In

1. Once you complete all steps, you will receive a confirmation message. Tap **OK** to complete.